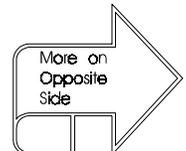

TICKLER FILE IN TRANSIT TRAVEL LIST

RECOMMENDED ITEMS

Check When
Completed

IMPORTANT PAPERS AND MISCELLANY YOU SHOULD CARRY WITH YOU TO YOUR NEW DUTY STATION. NEVER PUT THESE DOCUMENTS IN YOUR BAGGAGE THAT IS CHECKED; KEEP THEM IN YOUR POSSESSION AT ALL TIMES.

1. Passport for each family member _____
2. Travel orders _____
3. International Immunization Record for each family member _____
4. Pets shots certificates and other travel documents _____
5. Travelers checks _____
6. Credit cards (Internationally recognized ones are often helpful at your duty station.) _____
7. Host nation currency _____
8. Copy of emergency data _____
9. Mini-first aid kit _____
10. Copies of insurance policies (i.e., insurance policy on household effects; policy and written appraisals on separately insured valuables; life, medical, disability and group insurance policies, amount and beneficiary of each policy with their names and addresses and insurance policy on your automobile) _____
11. Social security cards for each family member _____
12. Power of Attorney _____
13. Copy of wills _____
14. List of charge accounts and credit cards with numbers _____
15. Inventories of accompanied baggage, possessions in storage, express and other household goods shipments _____
16. Copy of packer's inventories _____
17. Receipt for baggage _____



RECOMMENDED ITEMS

Check When Completed

- Inventory of safe-deposit box contents
- 18. Extra passport-size photos for each family member for use on arrival at new duty station _____
- 19. Car papers (if applicable), including record of car serial and motor numbers and an extra set of car keys _____
- 20. Certified copies of birth certificates for each family member, marriage licenses, divorce papers and proof of citizenship if a naturalized citizen (original naturalization papers can never be replaced, so it is best to carry only copies of these documents). _____
- 21. List of all bank accounts (with addresses and account numbers) including names of persons authorized to make withdrawals and sign checks _____
- 22. Medical and dental records for each family member _____
- 23. Medical history of each family member (This might be difficult to collect overseas if parents are deceased or if necessary for insurance purposes.) _____
- 24. Special medications and prescriptions _____
- 25. Required uniforms (your household goods may not arrive for up to 4 months). _____
- 26. Children's car seat and booster seat. _____
- 27. _____

Check List of Suggested Items To Carry In Your Baggage

- A list of serial numbers of all electronic equipment _____ of the num-

- Extra pairs of eye glasses _____
- Pocket sewing kit _____
- Clothes that suit new climate during transition time _____
- A few favorite toys, games and books for children _____
- Travel alarm clock _____
- Extra diapers, baby food, formula, snacks and patience _____
- A copy of your sponsor's orders inside each piece of baggage _____